



# Feature Sheet

	Classic \$5/month per user (\$35/m for 1st user)	Premier \$10/month per user (\$50/m for 1st user)	In-House \$15/month per user (\$100/m for 1st user)
<b>General</b>			
Free Customer Support and Onboarding	✓	✓	✓
Unlimited Clients & Projects	✓	✓	✓
Custom Fields to Capture Project Details †	✓	✓	✓
Account Preferences & Customization	✓	✓	✓
Project Status & Custom Status Options	✓	✓	✓
Personal Calendar with iCalendar Support & Meeting Scheduler	✓	✓	✓
Mobile access	✓	✓	✓
Address Book for Client Contacts and Vendors	✓	✓	✓
Group Calendar	✓	✓	✓
<b>Time Tracking and Reporting</b>			
Timesheet with Stopwatch Timer	✓	✓	✓
Tasks with Editable Rates	✓	✓	✓
Estimates and Budget Tracking	✓	✓	✓
Retainer Tracking	✓	✓	✓
CEO Desktop—Dashboard for Client, Project, and Personnel Overview	✓	✓	✓
Invoicing and Quoting	✓	✓	✓
Powerful Reports— Project, Productivity, Expense, Status, Custom, and more	✓	✓	✓
Advanced Reports- Cycle, Capacity, Advanced Report Builder			✓
<b>Project Management</b>			
Templates - Quickly replicate past successful projects	✓	✓	✓
Project Costs & Expense Tracking	✓	✓	✓
Actions with Due Dates and Priorities for Task Delegation		✓	✓
To-Do List with Email Alerts		✓	✓
Timelines with Milestones to Capture Project Deadlines		✓	✓
Project Schedule and Project Calendar views		✓	✓
Action & Production Reports—Export and share project schedule		✓	✓
Interactive Resource Availability Calendar		✓	✓
Estimate and Retainer Email Alerts		✓	✓
Customizable Project Request Forms for Outside Departments			✓
<b>Communication and Collaboration</b>			
Flink Document Exchange *	✓	✓	✓
Access Rights & Freelancer/Contractor Access	✓	✓	✓
Project Blog with Email Alerts on Comments		✓	✓

† Two custom fields are available for Classic and Premier subscriptions. Unlimited fields are available for In-House subscriptions.

\* FunctionFox Flink (document exchange) is included with In-House subscriptions for the first 10GB (storage over that amount is \$10 a month for each additional 10GB). It is also available as an Add-On to Classic or Premier subscriptions for \$10 a month per 10GB.